



GREATER NASHVILLE POOL MANAGEMENT, INC.



AFTER HOUR POOL PARTY REQUEST FORM

POOL: _____ DATE OF PARTY: _____ START & FINISH TIME OF PARTY: _____ <small>(Please include AM or PM)</small> SPONSOR NAME: _____ SPONSOR ADDRESS: _____ _____ NUMBER OF PEOPLE AGE GROUP OF PEOPLE ATTENDING PARTY: _____ ATTENDING PARTY: _____ WILL ALCOHOL BE ALLOWED? <input type="checkbox"/> YES <input type="checkbox"/> NO (PLEASE CHECK ONE)	For Office Use Only Confirmed by _____ Date Confirmed _____ Payment Received _____
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Party Guidelines

Residents having pool parties while the pool is closed to the general membership must adhere to the following guidelines:

- Pool Parties must be scheduled a minimum of 2 weeks in advance.**
- Pool party request forms must be completed. After Hour Pool Party Request Forms must be sent to the Greater Nashville Pool Management office, with full payment, to be scheduled.**
- A pool party is not confirmed until you receive a phone call from the Greater Nashville Pool Management office.**
- A non-refundable administration fee of \$20.00 will be charged for each scheduled party. The charge for each lifeguard is \$18.00 per hour.**
- Party sponsor is responsible for helping clean-up after the party.**

Turn Over

Staffing guidelines required for an after hour pool party:

Number of People

1 to 40 people
 41 to 60 people
 61 to 80 people
 81 to 100 people

Number of Lifeguards

2 lifeguards
 3 lifeguards
 4 lifeguards
 5 lifeguards

Rate: \$18.00/ hour for each lifeguard

For GNPM Use Only	
1.	_____
2.	_____
3.	_____
4.	_____

“Number of People” guideline is based on TOTAL PARTY ATTENDEES NOT estimated “swimmers.”

Special Circumstances Requiring Additional Staffing/ Costs:

- ❑ **One (1) additional lifeguard is required for any party involving teenagers, college-age people, or parties involving alcohol.**
- ❑ **Homeowner Associations that require a security guard** for parties having alcohol is not required to have an additional lifeguard, but the party sponsor is required to hire the security guard through the Homeowners Association. Please note: Some homeowners associations do not allow alcohol.
- ❑ For a party involving children, party sponsor must have **one adult chaperone for every 10 children under the age of 18.**
- ❑ If additional clean-up time is required, **party sponsor is responsible for paying the lifeguards for the additional clean-up time** (i.e. 2 lifeguards for 30 min. of clean-up time- Cost \$20.00). Violations of this policy will be reported to the homeowners association.

Steps to Determine Pool Party Cost:

For example, a two hour party requiring three lifeguards will cost \$128.00 (\$54.00/hour for the three lifeguards, plus \$20 administration fee).

		<u>Example:</u>
1. Number of lifeguards required (see above)	_____	3
2. \$18.00 per hour	X \$18.00	x \$18.00
3. Total price per hour	= _____	= \$54.00
4. Number of hours for pool party	X _____	x 2 hours
5. Total price of party	= _____	= \$108.00
6. Non-refundable Administration Fee	+ \$20.00	+ \$20.00
7. Total cost	= _____	= \$128.00

**Please send Pool Party Request Form and check to: Greater Nashville Pool Management, Inc.
 P.O. Box 1174
 Brentwood, TN 32027**

As the party sponsor, I promise to adhere to all Greater Nashville Pool Management pool party and facility policies.

Party Sponsor’s Signature _____ **Date** _____

For insurance and liability reasons there can be NO exceptions to the above policies.